

CA Records Manager

CA Records Manager helps organizations manage, control and discover physical, electronic and email information assets located across the enterprise, to achieve proactive information governance driven by the every-changing array of regulatory, legislative, and business requirements. By automating record keeping processes and policy enforcement across all content, CA Records Manager helps organizations save time and money, while empowering users with faster access to the right information at the right time.

Manage, control and discover information across the enterprise.

Business Value

Independent of infrastructure, content location, format or status, CA Records Manager provides the ability to protect and control your information from one central console while reducing risk of noncompliance. You can systematically reduce the amount of information that you need to manage, based on approved retention policies, while facilitating transparency, accountability and defensibility.

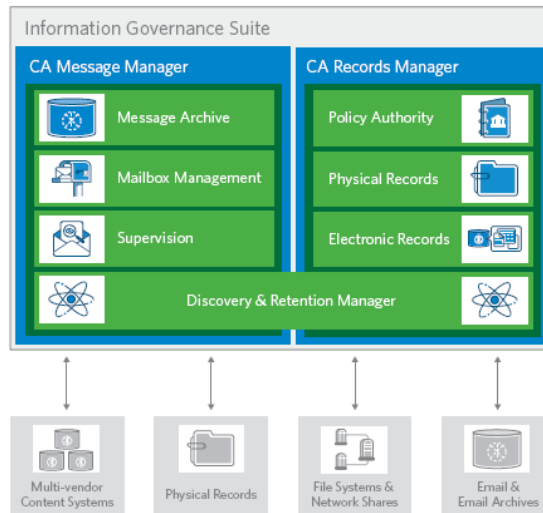
Overview

CA Records Manager, part of the Information Governance solution, helps you harness and control the growing wealth of information within your organization, allowing you to more effectively manage your information and proactively drive governance via a central policy authority for your enterprise content. CA Records Manager provides you with a single point from which to access, discover, manage and control vital enterprise content without requiring changes to how you do business today.

Delivery Approach

CA Records Manager is licensed for on-premises implementation and can also be provided as a managed solution to realize additional cost savings. CA Records Manager is delivered through CA internal staff and a network of established partners chosen to help you achieve a successful deployment and get the desired business results as quickly as possible.

Comprehensive Information Governance



Features

CA Records Manager becomes your enterprise policy authority for disparate content sources and optimizes the process of managing information from creation through destruction, allowing you to track each step of the lifecycle.

- “In Place” management of content within the repository of creation where appropriate for retention/disposition, discovery and legal holds
- Federated, enterprise wide search
- Integrated physical and electronic records management
- Intertwined eDiscovery and records functionality to respond efficiently and effectively to litigation, audit, FOIA, and other information requests
- Advanced automation to intelligently identify, collect (when content cannot be managed in place), declare and preserve information in an ongoing fashion as content is created
- Three-tier security model for access control, ethical walls, hierarchical classification levels, supplemental markings and database referential integrity checking
- Instantaneous access to critical information from your user’s normal work environment — including email, archiving, document management and desktop applications
- U.S. DoD 5015.2 - v. 3 ch. 2, 3 and 4, including SharePoint pairing certification

Benefits

- Increases productivity and efficiency by reducing the volume of growing, uncontrolled information
- Simplifies and automates the process for applying enterprise policy
- Achieves proactive compliance with regulatory, legislative and business obligations
- Provides a single point of control over your information assets across your enterprise
- Reduces risk through improved compliance and increased defensibility
- Reduces costs of eDiscovery through automated and repeatable processes

Why CA?

CA offers an infrastructure independent approach to managing information across multiple content repositories with a single policy authority to manage physical, electronic and email assets providing consistency across all corporate information. With the most U.S. DoD 5015.2 certification (ch. 2,3,4) pairings and recognized industry experts, CA is positioned to help you take control over your records and information.